

**SCC Meeting Notes - February 7, 2019, 3:05-4:38.**

**Notes approved at March 21, 2019 SCC meeting.**

**Members Present:** Vanessa Croshaw, Marianne Barrowes, Kit Linkous, Mike Neyman, Megan Gebhard, Mary Anderson, Holly Neibaur, Stephanie Fowler, Christina Stenten, Cindy Krueger, Alex Nibley, Krista Pippin, Samantha Robinson

**Others Present:** Randall Seltz, Jodi Roberts, David Barrett

**1. Welcome and Approve January Meeting Minutes - Holly Neibaur**

- a. *Mrs. Barrowes motioned to approve the January meeting minutes. Mrs. Linkous seconds the motion. Motion carries.*

**2. BLT Meeting Reminder - February 19 - Mary Anderson**

- a. Math and science in the morning (7:30-11), ELA and social studies in the afternoon (10:30-2:30)

**3. Counselor Update - Megan Gebhard**

- a. Ms. Gebhard showed the SCC the 8th grade College and Career Field Trip Video.
- b. The field trip is on March 7.
- c. Several SCC members commented with positive feedback and commended the Student Center for their efforts to organize this educational experience.

**4. Digital Citizenship - Kylie Arbon and Mike Neyman**

- a. White Ribbon Week is next week. There are events planned every day to help teach students important technology skills.
- b. Soon, parents should expect to receive a monthly email that contains information on how to support students to learn to be responsible with their technology usage
- c. Mrs. Barrowes asked if there is still a plan to try to get all of the parents and students on the same page with common technology expectations. She would like to see the school develop clear expectations and communicate that to all stakeholders.
- d. Mrs. Anderson asked Ms. Roberts to review the CSD Student Acceptable Use Policy and see if it defines how students should use cell phones at school.
- e. Mrs. Neibaur noted that it could be helpful for parents if teachers log student cell phone violations on Skyward.

**5. LAND Trust and CSIP Plans - Mary Anderson**

- a. Mrs. Anderson walked the SCC through all of the data the school leadership has compiled to discuss upcoming CSIP goals on February 19.

**6. Update from the district about middle school survey - Mary Anderson**

- a. Mrs. Anderson shared the draft of the Secondary Schools Needs Assessment.
- b. There are 3 target audiences for the survey: students, parents/families, school staff.
- c. This document was created to guide schools who are interested in doing a needs assessment – currently, DPMS is the only school interested in doing a survey.
- d. Mrs. Neibaur mentioned several parent suggestions for survey items she has received, which would ask parents and students to provide feedback on the amount of homework assigned in classes, the difficulty of classes, how well the school prepares kids for high school, and concerns about lockers.
- e. Mrs. Anderson said we have to be careful to stay within the purview of the SCC. We cannot change the curriculum set by the school board.

**7. Survey Outline Discussion - Megan Gebhard**

- a. Ms. Gebhard shared the parent feedback Google Form she created. This survey allows parents to submit up to three survey items.
- b. SCC members helped Ms. Gebhard revise the survey directions for clarity.
- c. All submissions are due by March 1. It will be sent out on Monday, February 11.
- d. *Ms. Gebhard made a motion to send out the survey to the community on 2/11 and have the survey close on 3/1. Parents will be reminded at student-led conferences to participate in the survey. Mrs. Neibaur seconds the motion. Motion carries.*
- e. Mr. Smith asked if a “no opinion” or “neutral” option can be added to the district created needs assessment. Mrs. Anderson will forward that question on to the appropriate individual.
- f. Mrs. Pippin recommended adding questions about academic expectations and student learning to the survey.
- g. As an SCC we will review the data and determine the best way to proceed.

**8. DLI and additional funding from USBE - Kit Linkous**

- a. Mrs. Linkous said the DLI program is sending out surveys to find out answers to the following three main questions:
  - i. How to sustain the program long-term?
  - ii. What does the program do well?
  - iii. What does the program need to improve?
- b. The DLI surveys aim to get feedback from many different stakeholders about the program and perceptions of the program.

**9. Email Communication Discussion - Holly Neibaur/Marianne Barrowes**

- a. Mrs. Neibaur reviewed the email communication guidelines Mrs. Barrowes had previously presented to the SCC.
- b. One issue that presented itself when we were discussing the schedule change was when to call a special session to work on a project or discuss an important topic.
- c. There was discussion about the logistics of calling a special session and what might warrant a special meeting.
  - i. *Mrs. Robinson made a motion to adopt a new SCC by-law which will state: If a special meeting is needed, a motion must be made in a meeting to call the special session and a quorum of members must agree on the time and place. Mrs. Neibaur second the motion. Motion carries.*

**10. Next Month Meeting Topics - Holly Neibaur**

- a. Data on technology violations from Data Dashboard
- b. White Ribbon Week Feedback
  - i. How can we collect feedback from students and teachers about the impact White Ribbon Week? A quick survey to be given at the end of the lessons?  
Did you talk to your parents about what you learned?
- c. CSIP findings after the FEB 19 day. – Recap
- d. Acceptable use consent form
- e. Survey content - data

**11. Meeting Adjourned - 4:38 PM. The next meeting is on March 21, 2019.**