




SCC Meeting

October 9, 2019

Welcome
Heather White

- **Approve meeting minutes from 9/11**

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Counselors Update Megan Gebhard

District Update

Mary Anderson

- 1. Final LandTrust Report
- 2. District's Policy—500.6—Technology
Resources: Network Acceptable Use (Students)

FINAL LANDTRUST REPORT 2018-19

| Description | Planned Expenditures (entered by the school) | Actual Expenditures (entered by the school) | Actual Expenditures (entered by the District Business Administrator) |
|--|---|--|--|
| Carry-Over from 2017-2018 | \$15,000 | N/A | \$10,269 |
| Distribution for 2018-2019 | \$151,992 | N/A | \$165,614 |
| Total Available for Expenditure in 2018-2019 | \$166,992 | N/A | \$175,883 |
| Salaries and Employee Benefits (100 and 200) | \$76,200 | \$50,957 | \$45,922 |
| Employee Benefits (200) | \$0 | \$0 | \$5,035 |
| Professional and Technical Services (300) | \$2,500 | \$0 | \$0 |
| Repairs and Maintenance (400) | \$0 | \$0 | \$0 |
| RETIRED. DO NOT USE (500) | \$0 | \$690 | \$690 |
| Printing (550) | \$0 | \$0 | \$0 |
| Transportation/Admission/Per Diem/Site Licenses (510, 530 and 580) | \$3,200 | \$0 | \$0 |
| General Supplies (610) | \$0 | \$1,217 | \$1,217 |
| Textbooks (641) | \$15,675 | \$14,115 | \$14,115 |
| Textbooks (Online Curriculum or Subscriptions) (642) | \$0 | \$0 | \$0 |
| Library Books (644) | \$0 | \$0 | \$0 |
| Technology Related Hardware/Software (< \$5,000 per item) (650) | \$0 | \$0 | \$0 |
| Software (670) | \$0 | \$0 | \$0 |
| Equipment (Computer Hardware, Instruments, Furniture) (730) | \$63,720 | \$105,432 | \$105,432 |
| Technology Equipment > \$5,000 (734) | \$0 | \$0 | \$0 |
| Total Expenditures | \$161,295 | \$172,411 | \$172,411 |
| Remaining Funds (Carry-Over to 2019-2020) | \$5,697 | N/A | \$3,472 |

GOAL 1: MATH

GOAL:

Progress toward this goal will be measured through formative assessments (SMI) 3 times throughout the year and by 65% of students proficient on the end of year SAGE assessment.

DATA:

All three grade levels met the goal of at least 65% of students proficient on the end of year RISE assessment.

- At the 6th grade level, there was a 65% proficiency. (53% in 2017-18) First year Illustriative Math
- At the 7th grade level, there was a 78% proficiency. (73% in 2017-18)
- At the 8th grade level, there was a 80% proficiency. (71% in 2017-18)
- Overall, the proficiency for the school was 74% in math.

GOAL 2: SCIENCE

GOAL:

Currently 88% of DPMS students are proficient on end-of-unit science assessments. However, only 64% of our special education students are proficient on end-of-unit science assessments. Our goal is that 90% of our overall student body achieve proficiency on end-of-unit science tests while increasing proficiency of our special education students to 70%.

DATA:

Science teachers implemented small group reteaching, explicit vocabulary instruction, spiraling of content, and Structured Classroom Discussion.

- The end-of-unit assessments showed the overall average was 87%.
- Special education students in co-taught achieved 66% on the same assessments.
- The end-of-year RISE testing showed the overall average was 81% of our students achieved at or above proficiency. (75% were at or above proficiency in 2017-18)
- Special education students in co-taught and resource achieved 25% at or above proficiency. (26% were at or above proficiency in 2017-18)

GOAL 3: WRITING

GOAL:

Each team will administer a common pre-assessment at the beginning of the school year. By the end of the year, 80% or more of our students will be Proficient or Highly Proficient in thesis, evidence, and elaboration based on curriculum-based common formative assessments.

DATA:

See Final Landtrust Report for data on thesis, evidence and elaboration.

RISE DATA:

- 6th grade: **75%** or our 6th graders were proficient or highly proficient in Language Arts.
Last year **67%** of our 6th graders were proficient or highly proficient on SAGE.
- 7th grade: **68%** or our 7th graders were proficient or highly proficient in Language Arts.
Last year **68%** of our 7th graders were proficient or highly proficient on SAGE.
- 8th grade: **66%** or our 8th graders were proficient or highly proficient in Language Arts.
Last year **73%** of our 8th graders were proficient or highly proficient on SAGE.

District's Policy—
500.6—Technology
Resources: Network
Acceptable Use
(Students)

- On October 1, 2019, the Canyons School District Board of Education will review a proposed revision to the District's Policy—500.6—Technology Resources: Network Acceptable Use (Students).
- The policy revision is required based on legal requirements as outlined in Utah State Board of Education (USBE) Rule, R277-495. Electronic Devices in Public Schools.

District's Policy—
500.6—Technology
Resources: Network
Acceptable Use
(Students)

- Each individual CSD school shall develop a school electronic device policy/procedure for students, employees, and guests, governing the use of electronic devices on school premises and at school sponsored activities.

District's Policy—
500.6—Technology
Resources: Network
Acceptable Use
(Students)

- **The school electronic device policy/procedure will be developed with input from teachers, students, parents, employees, school community councils, and community members and will include permissible and restricted uses of electronic devices that promote classroom learning and minimize disruptions.**

School Level Guidelines for Personal Electronic Devices

- Middle Schools:
 - Personal electronic devices and accessories should remain stored and out of sight unless directed by the individual teacher.
 - Appropriate uses of personal electronic devices under the direction of the Principal and individual teacher include, but are not limited to:
 - direct instruction and related activities,
 - instruction in technology responsible use, and
 - opportunities for students to enter due dates, assignments, and review schedules.

Moving forward

- 1. A technology use survey will be created by the Administration.
- 2. The survey will be distributed to all parents, teachers, and students.
- 3. The results will be shared with stakeholders on our website.
- 4. The results will be evaluated to determine if and how we will adjust the Middle School Guidelines for DPMS.

Digital Citizenship Plan

Yearly Digital Citizenship Plan

Monthly- Ms. Arbon sends out Digital Citizenship Lesson to DPMS staff to share with students (Lessons are rotated between content teachers). Also, new webpage will contain the lessons for each month and those lessons will also be sent via Skyalert to parents/guardians of students.

August- Canvas/Skyward Instruction for parents and students at Back-to-School Night

January- Faculty Training Meeting

February- White Ribbon Week (potentially have an assembly with a guest speaker)

March- Ms. Arbon (and/or Ed tech) will provide helpful information to parents via Skyalert or have a Digital Citizenship booth for Spring Conferences.

School Size

- Overall
 - The 1st day of school our count was 1644
 - The 10th day of school our count was 1606

- By Grade Level

- 6th grade = 520 (average class size = 35)
- 7th grade = 566 (average class size = 38)
- 8th grade = 520 (average class size = 35)

- The next 5 years

- 2019-2020 1596
- 2020-2021 1609
- 2021-2022 1576
- 2022-2023 1543
- 2023-2024 1509

Sweet spot = 500 students per team
Average class size = 33

Sweet spot = 1500 students

Safety Questions Randall Seltz

SCC Safety Questions – 10.09.19

- Volunteer check-in and check-out protocol – see handout for district visitor protocol from our approved school safety plan. PTSA, administration, or teachers arrange for volunteers. Volunteers are only allowed to work with students in a capacity where they are supervised by a teacher or with a group of students. Classroom instructional aides are employees of Canyons School District and receive the same background checks as licensed staff.
- Side doors are open from 7:00am-7:35am on Monday-Thursday. On Fridays, it is 9:00-9:35, and then always after school from 2:30-3:00. The front door is open during school hours and visitors, parents, etc. must check in through the office.
- There are security cameras throughout the building that are monitored by the hall monitor and school administration.

Safety Questions Randall Seltz

SCC Safety Questions – 10.09.19

- Detective Green is at DPMS during school hours (7:30-2:30), unless he is teaching DARE at an elementary in Draper or responding to a call at another school.
- Suspicious activity or concerns about safety should be reported to school administration either by phone, email, or an in-person visit. If you have concerns during a time when school is not in session, like Winter Break or a weekend, you can email us or use the SAFE UT app. Through investigation, school administration will determine the best course of action to resolve the issue, including requesting assistance from Draper PD if appropriate.
- DPMS received a safety award from the Risk Management department because we completed all required emergency drills, completed all paperwork and documentation on time, and complied with all regulations from Risk Management.

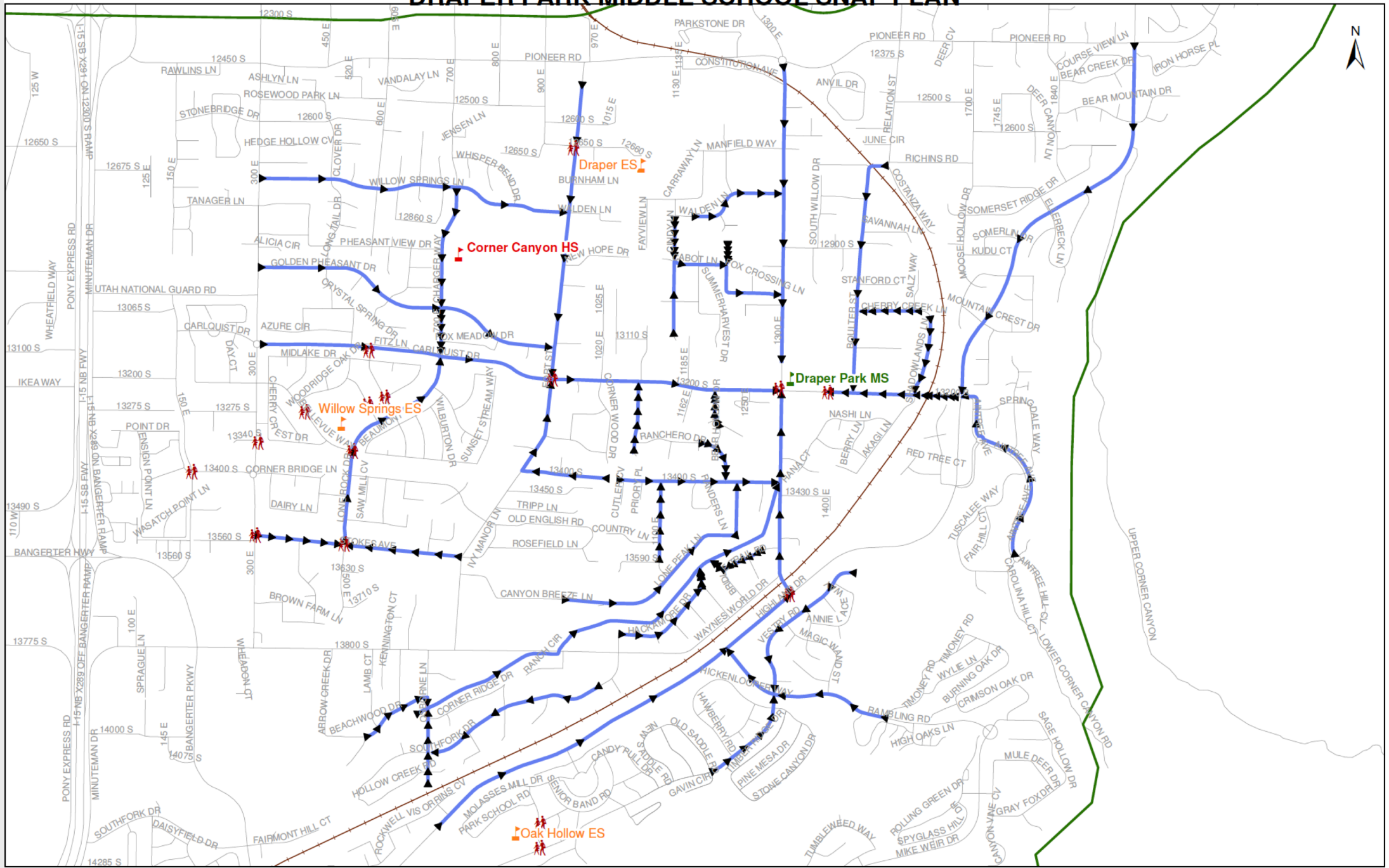
Safety Concerns

Randall Seltz

Safety Concerns We're Working On – 10.09.19

- Parents not following the district and school check out procedure.
 - Example: Parents giving students permission to leave school without notifying the attendance office or coming to the school to sign out their student.
- Students opening the outside doors for people during passing period or lunches.
 - We've had parents attempting to gain entrance to the building through doors other than the main entrance and students have let them in.
- Students using rocks to prop the doors open, especially after school hours.

DRAPER PARK MIDDLE SCHOOL SNAP PLAN



School Safety & Procedures Randall Seltz

SCHOOL VISITOR PROCEDURE

When non-district personnel enter the building they are:

- To report directly to the main office, sign in at the main office counter, and speak with Main Office staff.
- Office staff will then provide the visitor with a **completed** Draper Park Middle School Visitor Pass. This pass is to be visibly worn at all times while the visitor is in the building.
- After visitors have signed in they will be asked to wait in the main office.
- The main office will call the staff member the visitor is wishing to see.
- If the staff member is available; the staff member will either come to the main office to invite the visitor back to their classroom/office or the main office will direct the visitor to the appropriate classroom/office.
- While the visitor is in the hallway he or she must wear their Draper Park Middle School Visitor Pass.
- After the visitor has completed his or her purpose at the school; staff are required to direct the individual back to the main office.
- Visitors are to sign out and return their visitor pass

When non-district personnel are in the building without an approved visitor pass:

- Staff are to direct the visitor to the main office
- Staff are not to walk parents to any classroom/office without verifying the individual has checked in at the main office, is wearing his or her completed visitor pass.
- If the visitor becomes confrontational you are to call the main office immediately.

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Fee Breakdown Mary & Stephanie

- A big thank you to Stephanie for putting this together.
- <https://draperpark.canyonsdistrict.org/school-fees/>

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Website Email
Heather White

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Next Month

- **Date:**
- **Agenda Items:**