

# KEYBOARDING SUPPLY LIST 2018-19

## Keyboarding – Miss Boone

- NOTE: *All the supplies will be provided for each student, unless a student would like to bring their own binder and binder supplies, which they are more than welcome to, especially if they would like a different color or design other than white.* The binders we have are white with slip covers, some are used and some are new.
- All students will be required to keep a 1-inch three ring binder that will stay in the classroom, and will hold the following:
  - *5-Tab Section Dividers* (section labels listed below)
    1. General Info
    2. Starters
    3. Vocabulary
    4. Keyboarding Assignments
    5. Tests/Quizzes
  - *Pencil Pouch*
    1. *Pencil(s)*
    2. *Pen(s)*
    3. *Dry erase marker w/eraser (skinny pen-like)*
    4. *Highlighter(s)*
- Optional Donation Items:
  - Hand Sanitizer—General class use
  - Clorox Wipes—Help keep tables and computer keyboards & mouse clean/sanitized
  - Facial Tissue—School provides tissue boxes but they are not of a soft quality



Slip Cover Binder—to be used as a dry erase board