KEYBOARDING SUPPLY LIST 2018-19

Keyboading – Miss Boone

- NOTE: All the supplies will be provided for each student, unless a student would like to bring their own binder and binder supplies, which they are more than welcome to, especially if they would like a different color or design other than white. The binders we have are white with slip covers, some are used and some are new.
- All students will be required to keep a 1-inch three ring binder that will stay in the classroom, and will hold the following:
  - 5-Tab Section Dividers (section labels listed below)
    - 1. General Info
    - 2. Starters
    - 3. Vocabulary
    - 4. Keyboarding Assignments
    - 5. Tests/Quizzes
  - Pencil Pouch
    - 1. Pencil(s)
    - 2. Pen(s)
    - 3. Dry erase marker w/eraser (skinny pen-like)
    - 4. Highlighter(s)
- Optional Donation Items:
  - Hand Sanitizer—General class use
  - Clorox Wipes—Help keep tables and computer keyboards & mouse clean/sanitized
  - Facial Tissue—School provides tissue boxes but they are not of a soft quality