

**Draper Park Middle School**  
**Schoolwide Disclosure 2025-2026**  
<https://draperpark.canyonsdistrict.org/>  
(801) 826-6900

Welcome to Draper Park Middle School! We want your middle school experience to be a smooth transition between elementary school and high school. The following schoolwide policies help everyone at Draper Park focus on teaching and learning. Please read and become familiar with them to help you have a great middle-school experience.

**SCHOOLWIDE EXPECTATIONS**

At Draper Park Middle **SAIL** represents our vision and guiding principles. Draper Park students will use SAIL to guide their behaviors in all areas of the school:

- S - Safe:** Make sure you, others, and our school building are free from harm or risk.
- A - Accountable:** Take ownership and responsibility for your learning and all situations.
- I - Inclusive:** Include others in school activities and projects.
- L - Leader:** Be a good example by leading yourself and others to act with integrity.

Vikings develop **COURAGE** when they **SAIL** together. Our **COURAGE** Code represents our mission & core values.

- C - Concept Mastery:** Learn and master the academic concepts and skills you need for success now and later.
- O - Outstanding Work Ethic:** Invest the time and effort it takes to do your best, even when it's difficult.
- U - Understanding and Empathy:** Put yourself in someone else's shoes and understand that we are all learning.
- R - Respect and Responsibility:** Take care of yourself, others, and our school to make DPMS the best it can be.
- A - Accountable for Time and Place:** Be where you need to be, and be ready to learn.
- G - Give Back:** Look for opportunities to pay kindness forward and help others.
- E - Engage:** Get involved! Participate in class and during extra-curricular activities.

**ATTENDANCE**

Attendance and punctuality are **critical** for academic success. Frequent absence or tardiness disrupt your educational opportunities and reduce your chances for interaction with teachers and peers, classroom participation, learning experiences, and other valuable opportunities. Attendance may impact the student's citizenship grade. Please refer to the [Canyons School District attendance and truancy guidelines](#).

**CHECK-IN** – Students checking in prior to 7:50 will report directly to their first period class. Students arriving after 7:50 will need to check in with the Attendance Office, even if they arrive during a class break.

**CHECK-OUT** – If it becomes necessary for a student to leave school for any reason during the school day, they must sign out through the Attendance Office. For safety issues, students should not leave campus without notifying the office. A parent or designated person listed on Skyward **MUST** come in to the Attendance Office to show ID and sign the student out. (Students will **NOT** be allowed to check out with a note or call from a parent.) Students will not, under any circumstances, be released to anyone other than those listed on the student's emergency card.

**BEHAVIOR**

Responsibility for student behavior at school lies with the student, the parent, and then the school. We hope you choose to make the best choices each day. Students will earn SAIL Points (electronic currency) to spend on school and teacher store items. Students may also enter schoolwide drawings at the end of each quarter. Corrective or disciplinary consequences will be upheld as outlined in [Canyons School District conduct and disciplinary process](#).

**BUS TRANSPORTATION**

Students who live 2 or more miles from school are eligible for transportation. You can check transportation eligibility

at: <https://infofinder.com/ifi/?cid=CSD2L9NY33GM>. By state regulation, students must board the bus at the regular bus stop. Students are expected to follow all bus safety rules while riding to and from school including instructions from the bus driver. Misbehavior on the bus or at a bus stop may result in suspension from riding the bus to and from school and during field trips. Due to bus capacity issues, no “buddy passes” will be issued this school year.

### **CHEATING / PLAGIARISM / AI USE**

First Offense: If a student cheats or plagiarizes (including AI use to complete assignments), they will have an opportunity to redo assignments/assessments in a more structured setting, under the supervision of a staff member, and/or with an additional practice assignment to support their learning (first offense). Second offense may lead to a reduction of earned score on the assignment or test. Repeated offenses may lead to an office discipline referral. Examples of cheating and plagiarism include: copying another source or individual’s work electronically and/or written; use of AI software/technology in place of original work; allowing another student to copy your work.

### **CHROMEBOOKS**

Each student will be issued a Chromebook and charging cord. Students will need to bring their chromebooks to school each day fully charged as well as only connecting to district Wifi. Students are responsible for any loss or damage to the Chromebook and/or charging cord. Fees for loss damage include \$30 for a lost cord, \$50 for a broken screen, and \$225 for a lost/broken Chromebook. Students should be mindful that student Chromebook internet activity is monitored. You can check your students' usage through our district’s technology Connect Portal:

<https://cnyns.org/46nbdDN>.

### **CITIZENSHIP**

The student’s citizenship grade will reflect mastery of skills in non-academic areas like punctuality, work ethic, and attitude. All students will start at a baseline of a B and the citizenship grade will be adjusted accordingly. Citizenship grades will be based on the following rubric:

	BEHAVIOR Respectful, Always Safe	WORK ETHIC Engaged, Totally Responsible	ATTENDANCE Engaged, Totally Responsible	DIGITAL CITIZENSHIP
<b>A</b> HONORS	<i>Consistently follows or exceeds all expectations with few unexcused absences and tardies per quarter.</i>			
<b>B</b> SATISFACTORY	<i>Usually...</i> <ul style="list-style-type: none"> <li>Follows school and class expectations</li> <li>Respects property</li> <li>Respect self and others</li> <li>Practices self-control</li> </ul>	<i>Usually...</i> <ul style="list-style-type: none"> <li>Completes work in a timely manner</li> <li>Completes quality work</li> <li>Demonstrates initiative</li> <li>Accepts responsibility for own education</li> </ul>	<i>Usually...</i> <ul style="list-style-type: none"> <li>Attends class regularly.</li> <li>Arrives on time: in seat, ready to work</li> <li>Minimal absences and tardies per quarter</li> </ul>	<i>Usually...</i> <ul style="list-style-type: none"> <li>Comes to class with Chromebook and charger</li> <li>Uses technology appropriately</li> <li>Follows district technology agreement</li> </ul>
<b>C</b> NEEDS IMPROVEMENT	<i>Occasionally follows or has difficulty following citizenship expectations with many unexcused absences and tardies per quarter.</i>			
<b>F</b> UNSATISFACTORY	<i>Rarely follows citizenship expectations with excessive tardies, unexcused absences, and any verified truancies per quarter</i>			

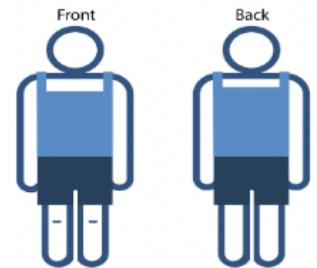
## **DELIVERIES**

**DPMS is a closed campus.** Students are not allowed to leave during school hours without being checked out by a parent or guardian. Parents and family members are welcome to deliver items for their students in the office. Those items will be delivered to classrooms, by student aides, or given to students during passing periods. DPMS is **not** able to accept deliveries for students from Doordash, Uber Eats, or other food delivery services.

## **DRESS CODE** (See [Board Policy 500.02](#) for more information.)

Students shall dress in a manner suitable to the day's activities consistent with the standards of health, safety, and acceptable behavior. Student clothing and accessories must not present a health or safety hazard or distraction, which would disrupt the educational mission. Student Clothing (see figure):

1. Must cover the body as outlined in the figure with a fabric that is not see through, with no viewable undergarments (bra straps excluded)
2. Shall be free from writing, images, or symbols that: are lewd, vulgar, profane, obscene, violent, or sexually suggestive. Or, that advocates, represents, or promotes racism, discrimination, violence, or hate. Or, which bear advertising, promotions, or likeness of tobacco, e-cigarettes, alcohol, or drugs or which are contrary to the education mission.



***Students who do not adhere to the dress code policy will be asked to change or call home for a change of clothing.***

## **FEE WAIVERS**

Fee waiver forms are provided online and in the Main Office. Whether on a fee waiver or not, everyone has the opportunity to participate in class and school sponsored activities. You must apply each year for fee waiver eligibility.

## **FOOD AND DRINKS IN HALLS/CLASSROOMS**

At lunchtime, all food and drinks should remain in the cafeteria. Students should eat lunch inside and throw away any trash they have before going out into the courtyard. Students are allowed to carry a water bottle with them throughout the day. Please refer to specific teacher disclosures for specific information on snacks, etc. in the classroom. Students should not eat or drink in the hallways. Exceptions for medical purposes are allowed. Please notify administration or the counseling center of any specific needs.

## **GRADING/CLASS WORK**

Draper Park students receive two grades for each class: an academic grade and a citizenship grade. Academic grades report the mastery of academic standards and citizenship grades reflect consistent demonstration of SAIL in the classroom. Academic grading consists of two main categories: **Practice/Assignments** (develops and prepares for mastery) and **Assessments** (that demonstrate understanding or mastery of concepts). **Practice/Assignments (20%) may include:** In-class work such as independent writing, group activities, labs, etc., participation in discussion, group activities, note taking, or homework. **Assessments (80%) may include:** Essays, portfolios, projects, presentations, quizzes, and tests.

Please check Skyward regularly for grade updates and address any concerns as soon as possible. Teachers are here to answer questions and help students progress.

Letter grades will be assigned based on the following percentages:

A	100-93	B-	82-80	D+	69-65
A-	92-90	C+	79-77	D	64-60
B+	89-87	C	76-73	F	59-0
B	86-83	C-	72-70		

In some circumstances, such as classes where students serve as a teacher aide or office aide, grades could be assigned as Pass/Fail.

## **HALL PASSES**

Students should remain in class during all class periods unless they are accompanied by a teacher or have a hall pass from an authorized staff member. While in the halls, students should behave with courtesy and respect. It is the student's responsibility to be in the right place at the right time and to observe school time and bell schedules.

## **HEALTH ROOM**

If a student does not feel well enough to go to class, they should report to the attendance office with a note from their teacher and call a parent. If the student feels too ill to return to class, they should be picked up. While students are waiting for a parent to check them out they may wait in the health room. If a parent is not able to check the student out, the parent may request that the student be given 15 minutes in the health room before they are sent back to class.

## **ITEMS DISCOURAGED/PROHIBITED AT SCHOOL**

Items that are disruptive to the school environment and are easily lost or stolen are discouraged at school. These include electronic devices, skateboards, and all types of toys. If these items are at school, they should be stored in lockers and not be seen. They are not allowed in the classrooms. If they are out and/or being used, they will be confiscated and turned over to an administrator, and the parent may be contacted to retrieve the item. Parents may need to pick up confiscated items. Students are discouraged from bringing items of value to school, such as expensive electronics or large amounts of money, etc. The school is not responsible for lost or stolen items, even if they are stored in hall or gym lockers.

Many items are absolutely prohibited at school for any reason. These include, but are not limited to, laser pointers, any type of weapon, knives, fireworks or flammable materials, guns, and any look-alikes. If a student brings one of these items to school, they will be subject to consequences as outlined in district policy 500.02, Student Conduct and Disciplinary Process.

## **LOCKERS**

Lockers are school property and are provided to students for storage of backpacks, schoolbooks and school equipment. You should not share your locker combination. If you give your combination to someone else, you do not have control over what that person chooses to do with it. Students are responsible for keeping their lockers neat and clean both inside and out. You should not write on, scratch, carve, dent or in any way damage their lockers or anyone else's locker. Students who violate these regulations will lose locker privileges and will be required to make payment sufficient to cover damages. School officials reserve the right to search any or all lockers. Illegal items found in lockers may be confiscated, and students to whom the lockers are assigned may face legal action. **The school is not responsible for stolen items.**

## **LOSS OF PERSONAL PROPERTY**

Canyons School District is not responsible for any personal property which is lost, stolen, vandalized, or which may be entrusted for storage and/or safekeeping by Canyons School District or any employee of Canyons School District. There is no provision that allows payment for any personal item that is taken from any Canyons School District school.

## **MEDICATION AT SCHOOL**

Students may bring up to an 8-hour dosage of their own prescription medication or over-the-counter medicine to school. Any student in possession of medicine exceeding an 8-hour dosage (e.g. bringing the whole bottle) is considered to be in violation of the district's illegal substance violation policy. Medication may only be administered to a student by school personnel if they are on a school health plan. The request for medication forms will be available in the main office. Please direct questions regarding medication at school to the main office.

## **NON-DISCRIMINATION**

It is the policy of Canyons School District and Draper Park Middle School not to discriminate on the basis of race, color, national origin, sexual orientation, gender or disability in any educational program or activity.

## **PERSONAL TECHNOLOGY**

Last spring, the Utah State Legislature passed Senate Bill 178, which prohibits the use of cell phones in schools during classroom hours. Pursuant to this law, DPMS will continue to require that phones and other personal electronics be off and put away all day long. Students should keep personal electronic devices (cell phones, smart watches, earbuds, etc.) silenced and put away from the warning bell at 7:45 AM to the last bell at 2:40 PM.

### **What will happen if you are using personal electronics at school?**

1. *First Time*: The phone will be taken to the office, an administrator will talk to your parents about it and review the rules with you. You will be able to pick up your phone at the end of the day
2. *If it Happens Again*: The phone will be taken to the office, an administrator will talk to your parents about it and review the rules with you. Your parent or guardian will need to come pick up the phone at the end of the day.
3. *If it becomes a pattern*: An administrator will schedule an appointment with you and your parents to talk about what support we can put in place to help you keep your phone put away during school hours.

### ***Technology Use:***

Draper Park will provide access to school devices when technology is required for instruction. Smart Watches may be used for time keeping purposes only. If students would like to work on homework on their Chromebook during lunch, students are invited to obtain a Media Center pass and visit the Media Center during their lunch period.

Students should ***not*** take pictures or videos of others without their permission. Using the camera feature in a restroom or locker room is prohibited and can be illegal. Students have a reasonable expectation of privacy at school, most particularly in locker rooms and bathrooms. Violations of this privacy may result in severe consequences.

Telephones for student use are available in the main office at all times. Phones in the cafeteria are also available before and after school. Students who require a greater degree of privacy for personal conversations should speak to a teacher or assistant principal about possible alternatives.

**At no time shall the school or district be responsible for preventing or recovering from theft, loss or damage to cell phones brought onto school property.**

## **PUBLIC DISPLAY OF AFFECTION**

Public display of affection is unacceptable behavior. Students will be warned. If the behavior occurs repeatedly, parents will be notified and further disciplinary measures will take place.

## **RULES FOR BIKES AND SCOOTERS**

Students may park bicycles, scooters, and electric scooters at school; however, they must be parked ***only*** in designated parking areas. All students are required to ***walk*** their bicycles and scooters while on school property for the safety of pedestrians and to prevent accidents. Bicycles and scooters parked outside designated areas may be subject to removal or loss of privilege to have on campus. The school is not responsible for lost, stolen, or damaged items.

## **SCHOOL SAFETY/EMERGENCY PROCEDURES**

Students will be instructed by their teachers regarding emergency procedures and evacuation plans. Students are required to follow the outlined procedures when the school conducts a drill or when the emergency alarm is sounded.

## **SEXUAL HARASSMENT**

Sexual harassment is defined as being disturbed persistently by someone because of one's gender. The government agencies responsible for enforcing laws against sexual harassment agree that certain behavior is unlawful. These

behaviors can vary from an annoying glance to an attempted or actual physical assault. Such behavior includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature. It is considered harassment when such conduct has the purpose or effect of unreasonably interfering with an individual's academic performance or creating an intimidating, hostile or offensive school environment. Any sexual harassment behaviors are prohibited for students and employees.

### **SKYWARD FAMILY ACCESS**

Skyward Family Access provides current grade, assignment, and attendance information for students and parents. We encourage parents to monitor student's grades through Skyward regularly. You may access and log on to Skyward at: <http://skyward.canyonsdistrict.org> If you have lost your login or password, please contact the main office in person as we cannot give passwords over the telephone. **Please remember that Skyward is the platform teachers will use to record final grades, not Canvas.**

### **VISITORS/CLOSED CAMPUS**

**All visitors to Draper Park Middle School must pick up a visitor's pass in the main office when they first arrive.** Parents who want to meet with teachers before or after school should check in at the main office first. If possible, please schedule an appointment in advance to ensure teachers are available. Student visitors are not allowed at the middle school unless the school has invited other students into their building as part of the regular instructional process. The administration will follow State and District guidelines in this regard.

### **WEAPONS**

Possessing (regardless of intent), using, selling or attempting to possess, use or sell any firearm, weapon, knife, explosive device, noxious or flammable material, firework, chemical weapon, martial arts weapon or other instrument including those which eject a projectile or substance of any kind, or any replica or facsimile of any of the above, whether functional or nonfunctional, whether designed for use as a weapon or for some other use is against District and school policy. Procedures for violating the policy will be enforced.

**Draper Park Middle School**  
**POLICIES AND PROCEDURES 2024-2025**

I have read the Draper Park Middle School Policies and procedures. I agree to follow the current policies and procedures.

**STUDENT AGREEMENT**

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**Student Name (Print)**

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**Student Signature**

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**Date**

**PARENT AGREEMENT**

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**Parent Name (Print)**

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**Parent Signature**

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**Date**

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**Parent Phone Number**

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**Parent Email**